

Employee First Week Checklist

Congratulations on joining our dental family! In your training manual, we want to supply you with all of the resources you will need to make you and your team successful with providing our patients and employees with “Customized WOW Experience” that they deserve. Throughout this document, you will obtain an understanding of the different trainings and accesses you will need, as well as a timeframe in which you should acquire these accesses or attend certain training sessions. You will also find brief explanations of certain software programs and other important tools to make you successful. Among the explanations, you will also discover many links that will direct you to more information on a specific topic or possibly a short training video.

<input type="checkbox"/>	Obtain UTI Binder & Portfolio
<input type="checkbox"/>	Obtain Hours for the first two weeks
<input type="checkbox"/>	Where to Park
<input type="checkbox"/>	Obtain Locker
<input type="checkbox"/>	Set Up Task List
<input type="checkbox"/>	Obtain Log In Credentials
<input type="checkbox"/>	Review Handbook